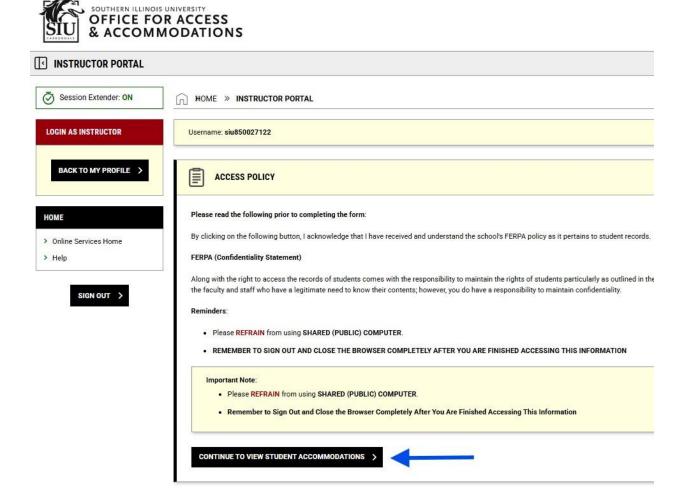
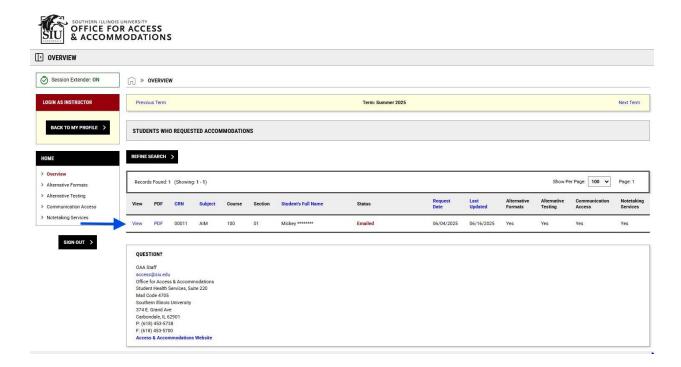
Viewing Student Accommodations and Reviewing Faculty Notification Letters

- 1. Faculty may view student accommodations, as well as a copy of the Faculty Notification Letter by logging in to the OAA Portal .
- -You will be directed to the SIU single sign-on screen.
- -Use your SIU credentials to log-in to the OAA Portal.
- 2. Once logged in, the Instructor Authentication Page reviews the confidentiality statement. Then, continue to "view student accommodations."



3. Students are listed by course. Click **"View"** and scroll down to see detailed information about accommodations within the Faculty Notification Letter. Only students who have requested accommodation for a particular course will be listed



4. Viewing the Faculty Notification Letter provides a detailed description of the accommodations each student needs. This letter is also available via faculty email. Accommodations are grouped in categories by type.



Student Health Center 220 374 E. Grand Ave Carbondale, IL 62901

Phone: 618-453-5738 Fax: 618-453-5700 access@siu.edu

Summer 2025 - AIM 100.01 - FAKE CLASS (CRN: 00011)

Mickey Mouse-X12345678 is a student who is registered with the Office for Access & Accommodations and is enrolled in the course indicated above. The student has generated this letter by requesting accommodations for the term using our student portal.

Listed below are the required accommodations that Mickey Mouse may utilize. Please read about each accommodation below and take note of any steps you must complete to implement accommodations for the student.

Specific accommodations which this student is eligible to receive:

1. Academic Adjustments

Assignment extensions

This student has a disabling condition which may interfere with completing assignments by due dates stated in the course syllabus. Though faculty are not required to alter the overall course timeline for assignment extensions, some flexibility should be considered on a case by case basis. Faculty may work directly with the student or contact our office to discuss essential course requirements related to this accommodation. **Please note this accommodation is not retroactive and is only effective the date indicated on the letter. Faculty are not required to grant retroactive extensions (prior to this letter) as part of this accommodation.

Attendance Modifications

https://access.siu.edu/instructors/index.php
This student has a episodic condition which may interfere with attendance. Though faculty are not required to forego their overall attendance policies, some flexibility should be considered on a case by case basis. Faculty may work directly with the student or contact our office to discuss essential course requirements related to this accommodation.

"Please note this accommodation is not retroactive and is only effective the date indicated on the letter. Faculty are not required to grant retroactive absences (prior to this letter) as part of this accommodation.

2. Alternative Formats



E-Text

Alternate Format Textbooks - The student requires alternate format textbooks. Students are responsible for requesting text conversion through OAA.

We may reach out to you if the student requests assistance with access to your D2L course content or uploaded articles. You can find information on making your content accessible here.

3. Alternative Testing



To implement alternative testing, you must complete a Testing Agreement for this course. For your convenience, an automated link specific to this course is located at the bottom of this letter. You may also access the Testing Agreement using our instructor portal Please complete the Testing Agreement as soon as possible. It must be completed before students can schedule exams with OAA.