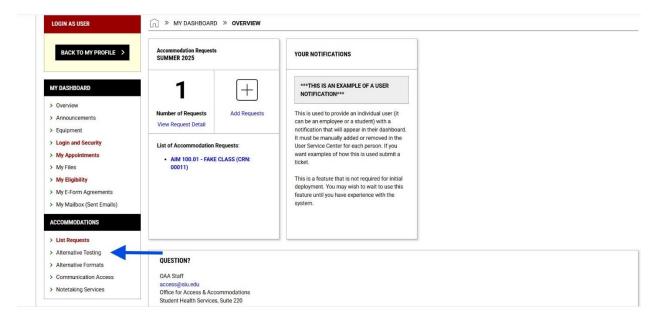
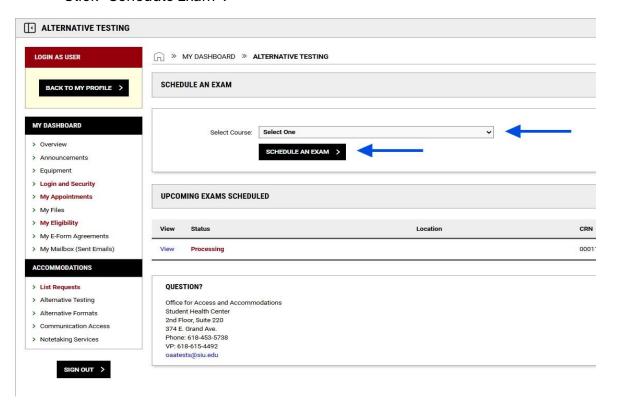
## **Scheduling Exams**

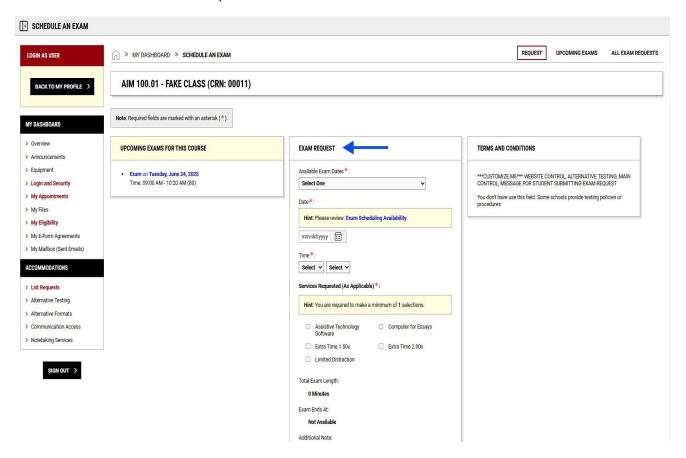
- 1. Log in with your credentials.
- 2. Click "Alternative Testing" in the drop-down menu on the left side of the screen.



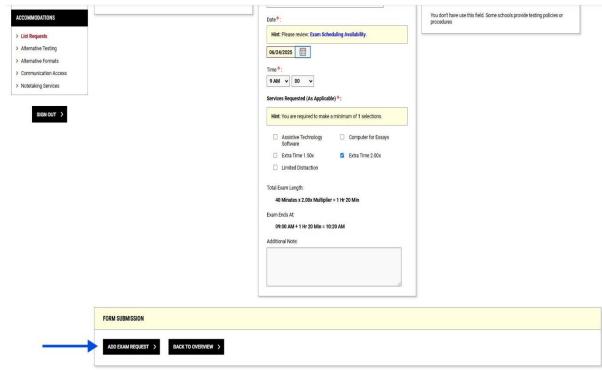
3. Select the course you would like to schedule the exam in the drop-down menu. Click "Schedule Exam".



4. Fill out all the exam request fields.



5. Click "Add Exam Request"



6. Make sure the exam appears in the "Upcoming Exams" column and the confirmation at the top of the screen says the request was successfully added.



